

# EARLY DROP OFF 2016~2017

**ABOUT THE PROGRAM:** Early Drop Off is an optional service with a daily sign-up opportunity. Students in the 3s, 4s, and Kindergarten are eligible to attend Early Drop Off. Children may be dropped off any time between 8:00 & 9:00 am on any day that their morning class meets beginning the week of September 19<sup>th</sup>, 2015. The fee is *one coupon* per day.

**TEACHER:** Mrs. Dyckman

**HOW TO SIGN UP:** To attend Early Drop Off, a child must be signed up and must submit a pre-purchased coupon. Weekly sign-up sheets are located on the bulletin board at the top of the ramp. Sign your child's name on the specific day that your child will attend with a phone number where you can be reached. If you would like your child to attend on a day routinely each week, please put the word 'routine' following your child's name when you sign up for the first time (or return the tear off form below).

**HOW TO PURCHASE COUPONS:** A coupon system is used for Early Drop Off payment. Coupons may be purchased for \$10.00 each.

Envelopes for purchasing coupons can be found by the **School Mailbox** located in the School entryway. Complete the front of the envelope indicating the number of coupons you are purchasing and enclose the appropriate payment. Make checks payable to St. John's Lutheran School. Place the envelope in the **School Mailbox**. Coupons will be sent home with your child on the day of purchase. Complete a coupon and put the coupon in the **School Mailbox** the day your child will attend Early Drop Off.

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Please place in **School Mailbox**.

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

How often do you plan for your child to attend Early Drop Off?

- Routinely (Indicate Days): \_\_\_\_\_
- Part Time (Indicate Days): \_\_\_\_\_
- Occasionally: \_\_\_\_\_

Questions? Call School Office ~ 410-592-8019